

Environment Improvement - Work Schedule - 2025 - 26

Christmas Lights	EMR Budget of £10,000 agreed in Full Council meeting on 19/03/2025, to resting/improve existing Xmas Lights & Motifs. - April 2025 – Full Council 22/4/2025 Agreed to replace tree lights in tree outside TKBTC Res Centre and to restring 35 lamp post motifs. - May 2025 – Full Council 06/05/2025 Agreed to install 10 commando sockets, to replace the one's lost as part of the CCBC Free Wi-Fi Scheme. - S178 Licence Application submitted and approved by Conwy CBC for the 2024 Xmas lights in November 2025. - CCBC Invoice paid on 21/11/2025. - Xmas contractors Invoice Paid on 22/1/2026. - 28/01/2026- Members approved a quote for the sum of £10,000 to purchase 72 Pre Loved Xmas Motifs – (36 in 2025 – 26 & 36 in 2026 – 27). - 18/3/2026- Members approved purchase of an additional 11 x preloved motifs.
Christmas Trees	- 2025 Xmas Trees Quote – Received Aug 25. - Quote approved and Trees ordered - Full Council 1/9/2025. - Invoice paid on 22/1/2026.
Grounds Maintenance	- Consider any proposed additional/one off schemes/projects for 2025 – 26? - Existing fixed term/price contact with main groundwork maintenance contract is in place until 31/3/2026, now Quarry Line path back with CCBC, Contractor will undertake additional misc work. -
Play Grounds	Members resolved at Full Town Council Meeting held on 2 Dec 2024 not to install/replace any CCBC play schemes/equipment within the T & KB area in 2025 – 26. However, we will continue to financially assist CCBC with any adhoc replacement parts for existing play equipment from our Playgrounds EMR Budget. - March 25 – Request received from a Park Morfa Estate resident requesting a play area/scheme on the green in Parc Morfa. CCBC have advised that the green is privately owned (either by the builder/Management Coy), resident has been advised, and she will contact the private land owner to take forward. - 30/7/2025 - Resolved to cover the cost for an inclusive basket swing seat in the junior section of the Tir Prince Park Play Scheme.- Invoice paid on 5/12/2025. - Sept 25 - We are awaiting a quote from CCBC regarding the replacement of the climbing wall panels on the Large Spaceship at the Chester Avenue Playground. – Nov 2025 – Advised that they are too busy to undertake the work for the time being and inspect the panels on a regular basis. - Site Meeting to be arranged in February 2025 @ Tir Prince Park with CCBC Officers & TKBTC/CCBC Cllrs to discuss the play scheme equipment in the park – Meeting held on 10/6/2026. - 2025 -26 - Budget – NIL (funds held on Playgrounds EMR).

Community Skip Days	Members resolved at Full Town Council Meeting held on 2 Dec 2024 not to fund any Skip events in 2025 – 26. - 2025 – 26 - Budget £NIL.
Bus Shelters	- £1500 Annual Payment to CCBC for Bus Shelter Cleaning/Maintenance/Replacement – Approved at Full Council on 2/12/2024 - £1500.00 to CCBC for 2025 – 26. – Paid on 10/4/2025. - H1 Internal Bus Shelter Survey Noted at Full Council on 11/6/2025. - H2 Internal Bus Shelter Survey Noted at Full Council on 3/11/2025. - As at April 2025 - CBC confirmed that they are presently holding funds of £4422.75 on TKBTC's behalf, relating to the 6 bus shelters within T & KB area that we contribute towards. - CCBC installed two bollards at the Bus Shelter outside the TKBTC Comm Res Centre (as per TKBTC request – to prevent vehicles mounting the curb as a short cut). - 03/11/2025 – TKBTC members resolved that they wish to remain in the Conwy CBC Bus Shelter Maintenance Scheme, as they believe that the benefits out-weigh the downsides. - Confirmation email sent to Conwy CBC 4/11/25.
Quarry Path	- Nov 24 – CCBC have advised that they will not be paying the £1500.00 recharge in 2025 -26, and they will be taking the work/path back in house.
Owain Glyndwr Community Garden	- Update provided to Members on 22/4/2025 & 03/11/2025. - WG are in the process of looking to amend the existing covenants/restrictions from 'Public Open Space' to 'Open Space/Community Garden/Allotments'. - Oct/Nov 25 - Community Garden is gaining momentum/volunteers, and regular work is being undertaken and the garden is being locked/unlocked daily. - March 26 - - WG have confirmed that they are happy to widen the covenants for the Comm Garden. -
Insurance Related – Annual - H & S Inspection/Audit	- Inspections completed in August 2025. - Members approved the 2025 Completed Action Plan at Full Council Meeting on 1/9/2025 - Agenda Item 11.
TREE SURVEY (INTERNAL)	- INTERNAL/INFORMAL QUARTERLY SURVEY OF TREES:- - WOODLAND – CHESTER AVENUE & LLYS Y BERLLAN - Q1 – 2025 - Noted at Full Council on 22/04/2025. - Q2 – 2025 - Noted at Full Council on 11/6/2025. - Q3 – 2025 - Noted at Full Town Council on 1/9/2025. - Q4 – 2025 – Noted at Full Council on 21/01/2026.
	- Proposed Improvements to Pond – None planned in 2025.

Tir Prince Park	- CCBC Papers (Proposed Site Plan, Design Workbook & Planting Plan) received and presented at Full Town Council Meeting on 22/01/2025. - April 2025 2025 - CCBC Contractors appear to have completed the work (install an additional pond in the park and plant saplings). - 2025 – 26 Budget - £3000.00 -
Chester Avenue Woodland	- Members resolved in 2023 – 24 that no new schemes/projects would be considered for the woodland moving forward (Due to blatant vandalism and ASB in the woodland). - June 2025 - There have been a number of deliberate fires started in the woodland over the last couple of weeks, NW Fire & NW Police have both attended and are investigating. NW Fire have suggested that all the remaining benches are removed from the woodland and also that the logs on the Y Morfa field are removed. - Requested L & G (Cllr L Gledhill) to remove and scrap the last two remaining picnic benches from the woodland (1 x wood and 1 x upvc), as they are both damaged, and also remove the elderberry logs from the Y Morfa Field, as they are being dragged into the woodland and set on fire. - 9/11/2025- Fire and incident in the woodland, fire brigade attended to put the fire out. - Jan/Mar 26 – Basket Weaver group are undertaking weekly maintenance sessions in the willow section of the woodland.
HANGING BASKETS FOR THE RESOURCE CENTRE	- Ordered on -April 2025. - Installed – 19/05/2025. - Invoice Paid – 20/05/2025. - Removed - September 2025.
SOLAR FARM GRANT	- 2025 – Grant Monies Received £7,360.32 x 2 = £14,720.64 Received in June 2025.
SOLAR LED LIGHTS	- At Full Council meeting on 11/6/25 - Agreed to install 10 solar led light on the sandy Cove Estate. - At Full Council meeting on 11/6/25 - Agreed to install 1 x additional solar LED Light in Tir Prince Park. - At 30/7/2025 Agreed in principle to install 9 x solar lights in Ffordd Y Berllan Field/Towyn Way East (Grant Application). (25 -26 Budget - £ 5750).
Parc Hanes	- July 25 - CCBC have asked TKBTC if we would consider taking over the site if they develop the site, once/if they are successful transferring the asset over from the Welsh Government. - 30/7/2025 – Resolved that the clerk write to Conwy CCBC to advise:- The members are, in principle, interested in taking over Parc Hanes. This interest is subject to receiving further information regarding the logistics, associated costs, and the extent of the area involved and whether it includes ownership of the road, as the site is considered an integral part of the Community Place Plan. - 1/8 – Email sent to CCBC confirming that in principle we are happy to consider taking over the ownership of the site, subject to full details regarding exactly what's involved/included and the associated costs.
Flood Forum	- Last Meeting held on 21/4/2023.
Mass Bulb Planting Scheme	- Members resolved at Full Town Council Meeting held on 2/12/2024 - 2025 -26 - Budget –£nil.
Speed Sensing Signs?	- Members resolved at Full Town Council Meeting held on 2/12/2024 - 2025 -26 - Budget –£nil.

Defibrillators	- 2025 – 26 Budget - £2000 - To cover replacement batteries/pads/starter kits .
CCBC Tree Planting – Biodiversity Project (CCBC Land Only)	- 30/7/25 CCBC have advised that they have secured funding for a planting project within T & KB area, and they are looking for support and suggestions from TKBTC. - 1/8/2025 Email to CCBC confirming that we support the locations which they have identified, including the ones suggested in the TKB Community Place Plan, we have also confirmed to CCBC that we are happy to support ongoing maintenance including watering, subject to CCBC covering the costs. - 1/9/2025- Additional identified locations to be discussed and approved:- No Additional locations have been identified- CCBC advice on 2/9/2025 by email. - 19/11/2025 – Noted that CCBC proposes to plant 67 trees in Kendal Road Park in Kinmel Bay - 21/1/26 - Advised CCBC that TKBTC are happy to support/fund the ongoing maintenance including watering. - 14/4/26 - CCBC have advised that the proposed 67 trees will now be planted in Autumn 2026.
CCBC Tree Planting	- Full Council 22/4/2025 – Resolved not to plant trees on the grass verges to the entrance to the Owain Glyndwr Estate (Public Consultation responses received all against the proposed tree planting). - 2025 -26 - Budget - Tree Planting – Nil.
School Xmas Event/Reindeer Event	- 2025 -26 Budget £Nil (Any events will need to be considered /paid from the Grants Budget).
Play Scheme	- CCBC Scheme - 10 play events between 1/4/2025 and 31/03/2026 - £2325.00 – Approved at Full Council on 4/11/2024. - 2025 – 26 – Play scheme Budget - £2325. 30/4/25 – Dates and venues have been confirmed by CCBC.
Sea Defence Improvement Works	- Work commenced on site in Sept 2024. - Work due to be completed by Winter 2026 (ERF memo received on 23/04/2024). - Site Meeting held Dec 24 & March 25 between CCBC Officers/Contractors & TKBTC Cllrs.
Benches	- 2025 -26 - Budget – NIL. - Last two remaining benches (1 x wood & 1 x upvc – both damaged), have both been removed from the Chester Ave woodland, due to recent fires in the woodland, on recommendation from NW Fire - (Fire risk). - Agreed to install 4 additional benches (1 x picnic & 1 x standard in Tir Prince Park and 2 x standard in Arnold Gardens Sandy Cove) at Full Council meeting 11/6/2025). - 30/7/2025 - Agreed to install 1 x picnic bench in Trefor Ave, Sandy Cove
Goal Posts	- TKBTC to test as part of the insurance survey, and CCBC will also test, as the goal posts are on their land. – Aug 2025 – Completed as part of 2025 Insurance Asset Audit.
Weed Spraying	- At Full Council meeting on 22/4/2025/ - Agreed to look to undertake weed spraying on the main roads, as per 2024 – 25. - 25/4/2025- CCBC have advised that they will be undertaking 2 x applications this year, one late April 25 & one in late Aug 25 (CCBC only had one application in 2024). 1/9/2025 – Noted that TKBTC will not need to undertake any weed spraying in 2025. - 24/4/25 – Emails sent to Fencot & CCBC. – Noted on 1/9/2025 No TKBTC arranged weed spraying required for 2025.

Energy Efficient Survey	- Partly completed survey presented to Full Council – 04/11/2024. - Members Resolved on 4/11/24- Deputy Clerk to explore if grant funding is available for a ground source heat pump and solar batteries. – April 2025 - Kath is exploring grants available for storage batts.
Fordd Y Berllan - Fencing	- At full council meeting on 4/12/2024, members agreed a budget of £5000, towards the cost of fencing off part of the field, the Town Council will explore grant funding for the balance, as the work has been roughly estimated at between £20/25k. - At full council on 22/4/2025 agreed to take forward proposed fencing project to create a designated dog exercise area/children's area. - A full public consultation will need to be undertaken. - <u>30/7/2025- Resolved that the proposed dog exercise area would not go ahead, following responses from the public consultation.</u>
Kendal Road – Dog Exercise Area	- At full council meeting on 4/12/2024, members agreed a budget of £5000, towards the cost of fencing off part of the park, for a designated dog exercise area. - At full council on 22/4/2025 agreed to take forward proposed fencing project to create a designated dog exercise area. Clerk to contract CCBC to request a site meeting to take matters forward. - As the park is owned by CCBC, CCBC will need to provide their permission, and any grant funding will need to be in the name of CCBC. - All full public consultation will need to be undertaken. - Site meeting held with CCBC officers on Thursday 5/6/25 – CCBC will check ownership and confirm if they are happy for the proposed scheme to go ahead, following which we will need to undertake a public consultation. - <u>30/7/2025- Resolved that the proposed dog exercise area would not go ahead, following responses from the public consultation.</u>
Foryd Road - Crugan Avenue/Foryd Road Junction	- Issues with the junction (motorist turning the wrong way at the junction – Accident waiting to happen). Site meeting with CCBC Officer on 4/6/25 – CCBC have promised to look at options to extend the barrier/island to prevent the motorists incorrectly using this junction). Sept 25 – CCBC have advised that the junction/road is too narrow for the proposed installation of additional barriers (Refuse trucks would not be able to turn out of Crugan Avenue onto Foryd Road), and therefore no changes can be undertaken to this junction.
St Asaph Playing Field -	- Resolved at Full Council meeting on 1/9/2025 - Oct 2025 - The Chairman of the Charity has confirmed that the Charity is not prepared to consider relinquishing their lease on the field.
Network Rail Bridge – (New) Ty Gwyn	- 3/11/25 – TKBTC Members agreed to fund up to 50% (up to a Max £4K), subject to Abergele TC agreeing to pay the other 50%, and subject to Network Rail providing lighting on the bridge. Both TC's have also agreed to cover 50% of the CCBC annual maintenance cost for the CCTV camera. - <u>Teams Meeting 20/11/25- (Between CCBC Officers/Network Rail Officers & TKBTC Clerk) - Network Rail confirmed that:- 1/Cartrefi Conwy have agreed to provide the required power supply for the lighting and have also confirmed that they will be installing low level bollard lighting and on both side of the bridge & handrail lighting on the actual bridge itself. CCBC CCTV Team have agreed to cover the cost of the unmetered supply for the CCTV.</u> - 18/3/2026 – Members agreed to pay the CCBC invoice on receipt for the sum of £2,586.25- Invoice paid on 26/03/2026.
Network Rial Bridge – Existing – Sandbank Road	- 3/11/25 – TKBTC agreed members to fund (up to max £8k) to install lighting & CCTV covering the bridge, and the CCBC annual maintenance cost. Cllr Luke has confirmed that he is happy to provide the required power supply for the proposed CCTV & Lighting, and he is also happy to cover the ongoing costs for the power supply. - Teams Meeting 20/11/2025 – Network Rail, advised that they have no issues in principle with the proposed installation as long at the lighting and the CCTV is not attached to the actual bridge. We now need to arrange a site meeting between CCBC CCTV Team/Street Lighting Team and TKBTC Clerk & Cllr Luke. Apparently, there are two existing poles on either side of the railway bridge, which may be suitable for the proposed lighting and CCTV.

Clwyd Park – Additional Path	- Full Council 3/11/2025 - Agreed to install an additional path and 6 solar led lights in the park, majority of the scheme will be covered via grant funding. - Jan/Feb 2026 – Scheme completed.
Kinmel Bay Dunes	- Jan 26 – CCBC looking to remove the viewing platform and seating, as the structure is rotten and is subject to ASB/vandalism. - 2/3/2026 – TKBTC members agreed to offer CCBC ERF, 20% match funding, up to a max of £5000, to reintroduce the viewing platform and seating, as the members consider the viewing platform to be vital to our residents and visitors.